

WHAT IS THE CARE PROGRAM?

The CARE program provides referral and support services to students in a non-clinical case management model.

The purpose of CARE is to assist students in developing strategies to identify, address, and overcome the barriers preventing them from achieving their educational goals.

WHAT HAPPENS WHEN I SUBMIT A CARE REFERRAL?

1. A CARE referral is submitted
2. **TRIAGE:** The referral is triaged based on the information in the referral.
 - a. If more information is needed, staff will gather additional information accordingly (i.e. email or call the referrer).
3. **ASSIGN:** The case is assigned to a Case Manager.
4. **FOLLOW-UP:** The student referred receives outreach, resources, and support from Care staff.
5. **CONSULT:** The case may be discussed with members of the CARE Team or Behavioral Intervention Team (BIT) depending on the student needs.
 - a. **Note: CARE Case Management is NOT a confidential resource!**
6. **RESOLVE CASE:** Cases are resolved on an individual basis.
 - a. Some students may receive additional outreach and support on an ongoing basis.

WHAT ARE SOME RESOURCES CARE CAN PROVIDE STUDENTS?

LOANER LAPTOP PROGRAM

Students whose personal laptops need to be repaired can request the use of a loaner laptop for temporary use. The program is meant to offset the brief loss of use of the students' personal laptop and is not a long-term borrowing program.

HOUSING INSECURITY

Students experiencing housing insecurity may be eligible for temporary housing either on-campus or at a local hotel. Efforts will be made to assist the student in securing permanent housing.

STUDENT EMERGENCY FUND

The Student Emergency Fund (Lions Lifting Lions) assists TCNJ students by providing financial support when they need assistance with unexpected, emergency expenses surrounding situations such as accidents, illness, death of a family member, fire damage, co-pay coverage for medical or mental health services, or the need for temporary housing or food. Tuition and fees can not be covered by emergency funding.

FOOD INSECURITY

Students experiencing food insecurity, may wish to apply for student emergency funding. Students will be provided with resources listing local food pantries/soup kitchens, including our own The Shop@TCNJ, SNAP information and other community resources

The SHOP is located on the north side of Building 700 on Campus Town Drive, next to the fitness center. It is ADA accessible and has parking directly in front of the building.

WHERE CAN I FIND THE CARE REFERRAL FORM?

To submit a CARE referral visit: <https://tcnjcares.tcnj.edu/> and select submit a care referral.

STUDENT ABSENCE INFORMATION

Students are often directed to the Dean of Students Office regarding absence from classes for a variety of reasons. In these situations, we can help them coordinate with faculty, or other offices as necessary.

To help facilitate this process, we ask that students complete our Absence Request Form, which can be found as part of the Care Referral Form.

In this form, they can provide the necessary information regarding their absence. CARE staff will follow up with the student following their submission regarding next steps.

When there is immediate concern for someone's physical safety, call

Campus Police
(609.771.2345 or 9-1-1)!

